OUTLINE OF PHASE II PROJECT PAPER

While the PP is designed to encompass all AID project activities and, as such, should be viewed as a modular document which can be expanded or contracted to meet the analytic needs of the particular project proposal, the substantive areas listed below are to be covered in project papers:

Part 1. Summary and Recommendations
A. Face Sheet Data
B. Recommendations
C. Description of the Project
D. Summary Findings
E. Project Issues

Part 2. Project Background and Detailed Description
A. Background
B. Detailed Description

Part 3. Project Analyses
A. Technical Analysis including Environmental Assessment
B. Financial Analysis and Plan
C. Social Analysis
D. Economic Analysis

Part 4. Implementation Planning
A. Administrative Arrangements
B. Implementation Plan
C. Evaluation Plan
D. Conditions, Covenants and Negotiating Status

Annexes
A. AID/W PRP Approval Message
B. Project Technical Details
   - - Supplementary Technical details to augment the narrative in the paper (optional)
   - - Itemized Technical /Equipment List
   - - Maps/Draings (Optional, but often useful)
<table>
<thead>
<tr>
<th>Annexes</th>
<th>Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>C. Environmental Assessment (if applicable)</td>
<td>CDE (Reilly)</td>
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<tr>
<td>D. Logical Framework Matrix (unless included in the body of the paper)</td>
<td>DP and Committee (Carner) etc.</td>
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<td>E. Project Performance Tracking Network Chart</td>
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<td>F. Statutory Checklist</td>
<td>RLA (Zarr)</td>
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<tr>
<td>G. Mission Director's Certification (Capital-type projects only, per FAA 611 (d))</td>
<td>RLA (Zarr)</td>
</tr>
<tr>
<td>H. Borrower/Grantee's Application for assistance</td>
<td>DP, Director</td>
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<tr>
<td>I. Draft of Project Description to be used in the Project Agreement</td>
<td>Stone and Committee</td>
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<tr>
<td>J. Draft Authorizing document; any other requested Approvals</td>
<td>RLA (Zarr)</td>
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